# Powered Mobile Equipment: Operator Competency Form

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| **Supervisor:** Assess the employee in each area below using one of three ratings, then write a comment to support the rating. At minimum, the worker must meet expectations before being permitted to operate equipment independently.

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| **RATINGS** |
| **Exceeds Expectations = 3** | **Meets Expectations = 2** | **Needs Improvement = 1** |
| **CATEGORY** | **RATING** | **COMMENTS** |
| **General:** |  |  |
| Is certified (recertification required every three years) to operate equipment and proof of training is readily available.  |  |  |
| Follows instructions and asks appropriate questions for clarification. |  |  |
| Demonstrates ability to keep the piece of equipment in a clean and orderly manner. |  |  |
| Understands safety guidelines for equipment and demonstrates acceptable level of competency. |  |  |
| Exhibits knowledge of safety operational techniques. |  |  |
| Reviewed owners’ operator & maintenance manual. |  |  |
| **Personal Protective Equipment [PPE]:** |  |  |
| Always wears basic PPE (hardhat, safety glasses, hearing protection, safety boots, and gloves) where required. |  |  |
| **Equipment Inspections:** |  |  |
| Performs methodical walk-around inspection (checks for leaks, cracks) including fire extinguisher. |  |  |
| Performs safety equipment and warning device checks. |  |  |
| Performs pre-maintenance checks/ground controls/safety sensors (tilt). |  |  |
| Completes pre-operation daily checklist. |  |  |
| **Ergonomics:** |  |  |
| Demonstrates proper climbing technique (maintaining 3-point contact, doesn’t climb with tools). |  |  |
| **Equipment Operation:** |  |  |
| Starts machine and listens for unusual sounds while machine is warming up. |  |  |
| Demonstrates individual equipment functions and backup alarm check. |  |  |
| Demonstrates start-up and shut-down functions. |  |  |
| Demonstrates emergency equipment shut-down procedures (emergency stop button, etc.) |  |  |
| Operates equipment to manufacturers’ specifications. |  |  |
| Checks clearances in all directions and assigns spotter in congested areas. |  |  |
| Controls are operated accurately.  |  |  |
| Motion of machine is smooth and coordinated/travels at safe speed and checks path of travel for hazards. |  |  |
| Demonstrates the competent use of equipment controls. |  |  |
|  |
| **Review:** |
| Month and year of next review: |
|  |
| **[Employee Name – Print]** | **[Employee Signature]** | **[Sign-off Date]** |
|  |  |  |
| **[Evaluator Name – Print]** | **[Evaluator Signature]** | **[Sign-off Date]** |
|  |  |  |
| **[Supervisor Name – Print]** | **[Supervisor Signature]** | **[Sign-off Date]** |

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